

MINUTES OF REGULAR MEETING OF COMMISSIONERS
OF LANCASTER COUNTY WATER & SEWER DISTRICT

A regular meeting of the Board of Commissioners of Lancaster County Water & Sewer District was held at Lancaster County Water & Sewer District's Administrative Office in the Conference Center Board Room at 6:30 p.m., on Tuesday, May 9, 2023, after due notice of the time, place, and purpose of such meeting.

Members Present: Gerald White, Robert Barr, Jimmy Deaton, Larry Hammond, Robert Harris, Stephen White, Mike Williams, and RJ Clyburn.

Members Absent: Doc Steele

In addition, there were present: Brad Bucy, District Manager; Margaret Flow, Business Manager; Wes Carter, Operations Manager; Kerri Baker, Finance Director; Cayce Price, Administrative Assistant; Jim Sheedy and Susan Driscoll, District Legal Counsel.

Gerald White called the meeting to order at 6:30 pm. and chaired the meeting.

Approval of Minutes

Gerald asked if there were any questions or proposed changes to the April 18, 2023, Commission Meeting Minutes. Hearing none, he then asked for a motion to approve the April Meeting Minutes. Robert Barr made a motion to approve. Robert Harris seconded. All approved.

Approval of 2023/2024 CRWSP Operating Budget & Waiver of EOY Distribution

Brad Bucy informed the Commissioners that the CRWSP Board recommended approval of the 2023/2024 Operating Budget for CRWSP on February 15, 2023. The budget includes a \$0.07 increase in the cost / 1000 gallons of water to a total of \$0.79. Brad reviewed the CRWSP Operating Budget with the Board.

In addition, Brad explained that CRWSP zeroes out the General Fund on June 30. If there is a surplus at the end of the fiscal year, CRWSP will reconcile the difference for LCWSD and Union County.

Brad explained LCWSD and Union Co. have the option to receive a distribution of 50% each of any surplus or contribute the surplus to the Capital Replacement Fund. The estimated surplus from this year's water sales is projected to be between \$50,000 - \$100,000 by July 1, 2023. The CRWSP Board recommended that the owners waive any distribution and consent to contribute the surplus to the Capital Replacement Fund.

Robert Harris made a motion to approve the CRWSP 2023/2024 Operating Budget. Mike Williams seconded. All approved.

Stephen White made a motion to waive the option to receive the end of year (EOY) distribution of surplus CRWSP funds and allow CRWSP to transfer the surplus to the Capital Replacement Fund conditioned upon Union County doing the same. RJ Clyburn seconded. All approved.

Presentation and Discussion of LCWSD 2023/2024 Operating Budget

Brad turned the meeting over to Kerri Baker to discuss the Draft LCWSD 2023/2024 Operating Budget. Kerri provided a presentation to the Board where she reviewed the proposed rate schedule, budget highlights, relevant revenue and expense projections, and capital projects.

Brad and Kerri reviewed the proposed rate schedule. Under the new schedule, a typical water and sewer customer will see an approximately 4% increase in their combined bill, depending on consumption. A typical water-only customer will see an increase of 2% in their combined bill. There was general discussion.

This draft budget was provided for informational purposes only.

Approval of SC RIA Grant #A-23-C115 Riverside Road Regional Water Transmission

Brad explained that LCWSD received approval of a \$10,000,000 grant application for funding through the South Carolina Infrastructure Investment Program (SCIIP) including over 35,000 LF of 24" water transmission main to address redundancy, reliability, and additional water system capacity needs in Lancaster County. The total project budget is \$17,134,619 with a proposed local investment of \$7,134,619 to be supplied by LCWSD. The engineering is underway as previously approved in October 2022 with Wiedeman & Singelton Engineering.

The project will provide alternate water transmission supply to an estimated service population of 58,723 and existing schools, a hospital, correctional facilities, and other commercial and industrial users. The project will also provide much needed transmission capacity to service the continuous growth and economic development opportunities in Lancaster County. Letters of support for the project were provided by Lancaster County, City of Lancaster, Town of Heath Springs, Town of Kershaw, Senator Michael Johnson, and Representative Brandon Newton.

Robert Harris made a motion to authorize management to sign award documents for SC RIA Grant #A-23-C115 Riverside Road Regional Water Transmission for \$10,000,000 in grant funds and to authorize local funding in the amount of \$7,134,619 over the grant period through December 2026. Stephen White seconded. All approved.

Approval of Basinger Contracting Company Change Order #2

The Calvin Hall Pump Station is a development-driven capital improvement project. Basinger Contracting is 70% complete with the work. The need for an air release valve on the discharge side of the pump station has been identified. The additional cost is \$6,000.

Jimmy Deaton made a motion to approve the Basinger Contracting Company Change Order #2 in the amount of \$6,000. Mike Williams seconded. All approved.

Approval of Engineering Short Form Agreement

High Fill Engineering – Pleasant Hill Transmission Main

LCWSD needs larger piping on the discharge side of the Pleasant Hill BPS to provide additional capacity while reducing discharge pressures at the pump station. The Pleasant Hill Elevated Tank is a critical tank with the highest water gradient elevation in LCWSD's system. Increased demands of the Town of Kershaw, Kershaw Correctional Institution, and Haile Gold Mine have contributed to the need. The scope includes approximately 19,600 LF of 16-inch water transmission lines. It is expected the construction will be completed in phases as funding and resources are available.

This is a short form engineering agreement, less than \$250,000, with the only change being to project-specific information. Thus, the agreement has not received legal review.

Larry Hammond made a motion to approve High Fill Engineering's scope of services in the amount of \$172,800 for the Pleasant Hill Transmission Main. Robert Harris seconded. All approved.

Keck & Wood Engineering – Possum Hollow Forcemain

A limiting factor in the Indian Land Wastewater Collection system is in the Possum Hollow Road corridor. This limiting factor is identified as Clem's Branch/Sugar Creek Interceptor Phase 3C and 3D of the Panhandle Sewer Master Plan. Staff proposes to proceed with the design of this infrastructure in the event development-driven demands dictate the need to install this infrastructure by others. The scope includes approximately 10,000 LF of 18-inch forcemain. It is expected the construction will be completed in phases as funding and resources are available.

This is a short form engineering agreement, less than \$250,000, with the only change being to project-specific information. Thus, the agreement has not received legal review.

Robert Barr made a motion to approve Keck & Wood's scope of engineering services in the amount of \$188,100 for the Possum Hollow Forcemain. Mike Williams seconded. All approved.

Executive Session

Robert Barr made a motion to enter Executive Session at 7:38 pm. Larry Hammond seconded. All approved.

Robert Barr made a motion to come out of Executive Session at 7:45 pm. Mike Williams seconded. All approved.

Robert Harris made a motion to purchase 19.27 acres located near the existing Walnut Creek Regional Pump Station to allow future expansion of regional wastewater facilities to service portions of the Six Mile and Twelve Mile basins. Closing to take place on or before May 24, 2023. Mike Williams seconded. All approved.

Adjourn

RJ Clyburn made a motion to adjourn at 7:47pm. Mike Williams seconded. All approved.



Robert Barr, Secretary