

MINUTES OF REGULAR MEETING OF COMMISSIONERS
OF LANCASTER COUNTY WATER & SEWER DISTRICT

A regular meeting of the Board of Commissioners of Lancaster County Water & Sewer District was held at Lancaster County Water & Sewer District's Administrative Office in the Conference Center Board Room at 6:30 p.m., on Tuesday, June 13, 2023, after due notice of the time, place, and purpose of such meeting.

Members Present: Gerald White, Doc Steele, Robert Barr, Jimmy Deaton, Robert Harris, Stephen White, Mike Williams, and RJ Clyburn.

Members Absent: Larry Hammond

In addition, there were present: Brad Bucy, District Manager; Margaret Flow, Business Manager; Wes Carter, Operations Manager; Kerri Baker, Finance Director; Cayce Price, Administrative Assistant; Jim Sheedy and Susan Driscoll, District Legal Counsel.

Gerald White called the meeting to order at 6:30 pm. and chaired the meeting.

Approval of Minutes

Gerald asked if there were any questions or proposed changes to the May 9, 2023, Commission Meeting Minutes. Hearing none, he then asked for a motion to approve the May Meeting Minutes. Robert Barr made a motion to approve. Robert Harris seconded. All approved.

Approval of 2023/2024 Operating Budget & Rate Resolutions

Brad Bucy referred to copies of the 2023/2024 Operating Budget for LCWSD along with the Rate Resolution to become effective on July 1, 2023, both of which were provided to the Board members. Brad turned the meeting over to Kerri Baker who notified the Board of the Public Hearing on the Operating Budget and Rates which occurred on June 12, 2023, at the District's Administrative Office at 2:00 pm. No one from the public attended. Minutes were kept and will be filed accordingly. Staff presented to the Board the draft LCWSD Operating Budget the previous month. Kerri identified one update related to a 1% increase in PEBA employer contributions which was recently published.

The budget includes a rate increase in which a typical water and sewer customer will receive a combined 4% rate increase and a typical water-only customer will receive a 2% rate increase. The proposed rate schedule is attached to the rate resolution.

Robert Harris made a motion to approve the Rate Resolution to become effective on July 1, 2023. Stephen White seconded. All approved.

Robert Harris made a motion to approve the District's 2023/2024 Operating Budget. RJ Clyburn seconded. All approved.

Approval of Memorandum of Agreement of SC DOT In-Contract Utility Relocation – Fork Hill Road

Brad explained that SC DOT will perform a bridge replacement project at Fork Hill Road northwest of Kershaw. LCWSD will relocate existing eight (8) inch water lines to avoid proposed guardrail requirements associated with the project. LCWSD can notify SC DOT with plans and schedule to self-perform the utility work or to request the work to be included in the “In-Contract” with SC DOT’s scope. Due to the relatively small size of the project (800 LF scope), staff recommends the work to be performed “In-Contract” under DOT’s reimbursement program.

The total estimated cost is \$175,200. The estimated cost of LCWSD’s share is \$25,348.67. SC DOT’s share is estimated to be \$149,851.33.

Stephen White made a motion to approve the Memorandum of Agreement for SC DOT In-Contract Utility Relocation at Fork Hill Road upon staff and legal’s review and agreement to final terms of the Agreement. Doc Steele seconded. All approved.

Approval of Procurement Amendment for Change Orders

Brad explained that at the recommendation of staff, an amendment to the Procurement Ordinance is proposed to authorize the District Manger to approve construction change orders not to exceed \$25,000. With continually increasing projects and costs this proposed delegation of authority will decrease the number of items requiring Board authorization. The amendment was presented by legal staff.

There was general discussion.

Jimmy Deaton made a motion to approve a Procurement Amendment to authorize the District Manger to approve construction change orders not to exceed \$25,000 as attached. Doc Steele seconded. All approved.

Adjourn

Robert Barr made a motion to adjourn at 6:48pm. RJ Clyburn seconded. All approved.



Robert L. Barr, Secretary