

MINUTES OF REGULAR MEETING OF COMMISSIONERS
OF LANCASTER COUNTY WATER & SEWER DISTRICT

A regular meeting of the Board of Commissioners of Lancaster County Water & Sewer District was held at Lancaster County Water & Sewer District's Administrative Office in the Conference Center Board Room at 6:30 pm, on Tuesday, May 13, 2025, after due notice of the time, place, and purpose of such meeting.

Members Present: Gerald White, Robert Barr, Doc Steele, Jimmy Deaton, Robert Harris, Larry Hammond, RJ Clyburn and Stephen White.

Members Absent: Mike Williams

In addition, there were present: Brad Bucy, District Manager; Wes Carter, Operations Manager; Margaret Flow, Business Manager; Kerri Mackey, Finance Director; Tim Kiser, Engineering Director; Amanda Threatt, Administrative Assistant; Susan Driscoll and Jim Sheedy, District Legal Counsel.

Gerald White called the meeting to order at 6:30 pm and chaired the meeting.

Public Comment as Necessary
There were no public comments.

Approval of Minutes

Gerald asked if there were any questions or proposed changes to the March 11, 2025, Commission Meeting Minutes. There were none. Doc Steele made a motion to approve the March minutes. Larry Hammond seconded. All approved.

LCWSD Approval of 2025/2026 CRWSP Operating Budget

Brad Bucy informed the Commissioners that the CRWSP Board recommended approval of the 2025/2026 Operating Budget for CRWSP on February 5, 2025. The budget includes a \$0.06 increase in the cost / 1000 gallons of water to a total cost of \$1.00 / 1000 gallons. Brad reviewed the Operating Budget with the Board.

Robert Harris made a motion to approve the CRWSP 2025/2026 Operating Budget. Stephen White seconded. All approved. Of course, Union County must also approve the CRWSP Budget.

Presentation and Discussion of LCWSD 2025/2026 Operating Budget & Retail Rates

Brad turned the meeting over to Kerri Mackey to discuss the Draft LCWSD 2025/2026 Operating Budget. Kerri provided a presentation to the Board where she reviewed the proposed rate schedule, budget highlights, relevant revenue and expense projections, and capital projects.

Brad and Kerri reviewed the proposed rate schedule. Under the new schedule, a typical water and sewer customer will see an approximately 4% increase in their combined bill, depending on consumption. A typical water-only customer will see an increase of 2% in their combined bill. There was general discussion.

This draft budget was provided for informational purposes only.

Approval of Construction Change Order #2 for State Utility – Gallo Project

A previous Change Order #1 deduct of \$906,070 has been executed on the Gallo Project for value engineering of items among the engineer, owners, and contractor. Change Order #2 is now being requested by staff in the amount of \$67,500. It includes a relocation and increase in footage of the jack and bore at Grace Avenue to avoid the Under Ground Storage Tank and extensive Fiber Optics in the existing ROW. It includes a slight deduct in the jack and bore at the Railroad Crossing near West Meeting Street. It includes additional fittings required to cross an existing gas line. Alliance Consulting Engineers has outlined the details in the attached.

Stephen White made a motion to approve State Utility Change Order #2 for a contract increase of \$67,500 and no additional days. Doc Steele seconded. All approved.

Approval of Transworld, Inc. Services Agreement

LCWSD needs to update its Arc Flash Surveys for electrical equipment every five (5) years as required by the electrical codes. Transworld was selected to perform this work in 2019 through a request for proposal selection process. Transworld performed good and timely work and is familiar with LCWSD's equipment and procedures. It is time for LCWSD to update its surveys. Transworld has provided a scope of work in the amount of \$73,968 for engineering, testing, and data gathering associated with life safety electrical requirements. Staff recommends approval of this scope of work.

RJ Clyburn made a motion to approve the Transworld, Inc. Services Agreement in the amount of \$73,968 for services to include engineering, testing, and data gathering. Approval is contingent upon management and legal finalizing the terms and conditions regarding the termination clause. Robert Harris seconded. All approved.

Approval of Utility Development Agreement (UDA) for Restoration Church & Sam's Mart

This Utility Development Agreement allows for two developers, Restoration Church and Sam's Mart, to share in infrastructure costs and proceed concurrently with infrastructure improvements. LCWSD benefits by getting the most efficient infrastructure installed to service the area.

Larry Hammond made a motion to approve the UDA for Restoration Church & Sam's Mart. Stephen White seconded. All approved.

Approval of Garrison Easement

Brad provided drawings to show the proposed location of the Garrison Farms easement. This easement is needed to accommodate the location of the existing 12" forcemain serving the Catawba Ridge Development and the easement is also needed for a future 18" forcemain to allow for additional growth. An appraisal was obtained on October 11, 2023.

Stephen White made a motion to approve acquisition of the easement across the Garrison Farms Property in the amount of \$15,000. Robert Harris seconded. All approved.

Executive Session to Receive Legal Advice on Pending Litigation, Contractual Agreement and/or Personnel Issue

- **Termination of Billing Contract**
- **Discussion of Property Near Indian Land WWTP**

Larry Hammond made a motion to go into executive session at 7:44 pm. Robert Barr seconded. All approved.

Robert Barr made a motion to come out of executive session at 8:24 pm. Robert Harris seconded. All approved.

There was no action taken in executive session.

Robert Harris made a motion to approve the termination of the PMSI contract. Robert Barr seconded. All approved.

Robert Barr made a motion to enter into an agreement with the PCI Group subject to management and legal review and approval. RJ Clyburn seconded. All approved.

Adjourn

Doc Steele made a motion to adjourn at 8:25 pm. Robert Barr seconded. All approved.



Robert L. Barr, Secretary