

**Lancaster County Water & Sewer District**  
**Job Description**

**Job Title:** Indian Land Sewer Maintenance Technician  
**Department:** Sewer Maintenance  
**Reports To:** Sewer Maintenance Foreman/Sewer Superintendent  
**FLSA Status:** Non-Exempt

**THIS DOCUMENT IS NOT INTENDED TO AND DOES NOT CONSTITUTE A CONTRACT OF EMPLOYMENT. ALL EMPLOYEES ARE EMPLOYED ON AN AT WILL BASIS WHICH MEANS THAT EITHER THE EMPLOYEE OR THE EMPLOYER MAY TERMINATE THE EMPLOYMENT RELATIONSHIP AT ANY TIME, WITH OR WITHOUT NOTICE OR CAUSE.**

**Summary**

Engages in installing, maintaining, repairing, servicing, enlarging, and relocating sewer facilities in the Indian Land area by performing the following duties personally or with other LCWSD employees as required. Employee shall maintain an enthusiastic, self-reliant, and self-starting approach to meet the responsibilities of this job. Employee shall strive to anticipate work to be done and initiate proper acceptable direction for the completion of work with a minimum of supervision and instruction.

**Essential Duties and Responsibilities** include the following. Other duties may be assigned as determined by Management and/or Supervision.

Works in an environment so as to follow all LCWSD safety programs.

Annually assists with other LCWSD personnel in the cleaning of all LCWSD sewer lift stations as required by the Sewer Superintendent.

Identifies problems or situations as they occur and specifies decision objectives. Employee shall assist in identifying alternative solutions to problems and implementing decisions in accordance with all LCWSD safety procedures and other policies with minimum error. Employee shall seek expert and experienced advice and research problems, situations, and alternatives before exercising judgment.

Accepts instructions and directions and strives to meet the goals and objectives of the LCWSD. Employee shall offer suggestions and recommendations to encourage and improve cooperation between himself and other employees.

Maintains proper maintenance and cleanliness of all LCWSD equipment and vehicles as they pertain to the Sewer Maintenance Department.

Operates all necessary equipment for the purposes of sewer system installation, maintenance, and repair.

Confers with representatives of other utilities to coordinate utility locates as required by SC Statute to allow for the safe and effective installation, maintenance, and/or repair activities.

Employee is required to be on after hour call which includes, but not limited to, nights, weekends, and holidays as scheduled by Management and/or Supervision.

**Supervisory Responsibilities**

This job has no supervisory responsibilities.

**Qualifications** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Education and/or Experience**

High school diploma or GED. One year related experience and/or training with equipment operation and maintenance as it relates to the Sewer Maintenance Department is preferred.

**Language Skills**

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to communicate effectively with customers and/or employees of LCWSD.

**Mathematical Skills**

Ability to calculate figures and amounts such as discounts, interests, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

**Reasoning Ability**

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

**Certificates, Licenses, Registrations**

Employee must possess or obtain within a reasonable time frame as established by Management a Class A SC Commercial Driver's License with Tanker endorsement and a D Wastewater Collection License. Employee shall possess a valid driver's license at all times to be able to operate company vehicles as required. Employee shall provide their own transportation to work.

**Physical Demands** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of the job, the employee is frequently required to stand, walk, sit, use his/her hands and/or fingers to handle or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and talk and hear. The employee must lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

**Work Environment** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of the job, the employee is frequently exposed to wet and/or humid conditions, moving mechanical parts, outside weather conditions, extreme cold, and extreme heat. The employee is occasionally exposed to fumes or airborne particles and vibration. The noise level in the work environment is usually moderate. Employee shall use and maintain the supplied personal protective equipment as required by the LCWSD and any other local, state, and/or federal requirements and/or laws.

**LCWSD's DRUG & ALCOHOL TESTING PROGRAM**

The illegal use of drugs and the abuse of alcohol are problems that invade the workplace, endangering the health and safety of the abusers

and those who work around them. Every employee and applicant should understand those dangers and be aware of the federal requirements and state guidelines concerning substance abuse in the workplace. LCWSD is committed to creating and maintaining a workplace free of substance abuse. To answer this problem, LCWSD has developed a policy in conformity with Department of Transportation (DOT) Drug and Alcohol Testing Program Regulation 49 CFR Part 40 and Federal Motor Carriers Safety Administration (FMCSA) Regulation 49 CFR Part 382, the South Carolina Worker's Compensation Premium Reduction Act and the equal protection, search and seizure, and due process provisions of the U.S. Constitution.

Drivers whose job duties require them to possess a valid Commercial Drivers License (CDL) and perform safety-sensitive functions regulated by a DOT Agency Regulations are subject to the DOT testing regulations. With regard to those employees covered by DOT regulations, federal regulations shall be considered as preempting any inconsistent state or local laws or regulations. The purpose of this policy is to establish programs designed to help prevent accidents and injuries resulting from the misuse of alcohol or use of controlled substances by drivers of commercial motor vehicles covered by this policy.

An employee whose conduct violates this substance abuse policy will be subject to discipline in conformity with applicable state or local laws and regulations, as well as any other applicable written agreements or guidelines, up to and including employment termination.

LCWSD believes that the benefits derived from the policy objectives outweigh the potential inconveniences to employees, and the LCWSD earnestly solicits the understanding and cooperation of all employees in implementing this policy.

### **COMPENSATION**

Employee shall be compensated on an hourly, 40 hour work week pay scale with overtime available after 40 hours worked and with prior approval from Supervision and/or Management. Employee shall be paid biweekly (26 times a year).

Pay range is based upon skills, education, certification, experience, etc.