

Lancaster County Water & Sewer District Job Description

Job Title: Sewer Right-of-Way Maintenance Technician

Department: Sewer Maintenance

Reports To: Sewer Maintenance Foreman/Sewer Superintendent

FLSA Status: Non-Exempt

THIS DOCUMENT IS NOT INTENDED TO AND DOES NOT CONSTITUTE A CONTRACT OF EMPLOYMENT. ALL EMPLOYEES ARE EMPLOYED ON AN AT WILL BASIS WHICH MEANS THAT EITHER THE EMPLOYEE OR THE EMPLOYER MAY TERMINATE THE EMPLOYMENT RELATIONSHIP AT ANY TIME, WITH OR WITHOUT NOTICE OR CAUSE.

Summary

Engages in grounds and rights-of-way maintenance and mowing as required. Engages in installing, maintaining, repairing, servicing, enlarging, and relocating sewer facilities by performing the following duties personally or with other LCWSD employees as required. Employee's primary duties will be grounds and rights-of-way maintenance and mowing. Employee will assist other sewer maintenance team members during times of need and between mowing.

Essential Duties and Responsibilities include the following. Other duties may be assigned by Management and/or Supervision.

Works in an environment as to follow all LCWSD safety programs.

Annually assists with other LCWSD personnel in the cleaning of all LCWSD sewer lift stations as required by the Sewer Superintendent.

Identifies problems or situations as they occur and specifies decision objectives. Employee shall assist in identifying alternative solutions to problems and implementing decisions in accordance with all LCWSD safety procedures and other policies with minimum error. Employee shall seek expert and experienced advice and research problems, situations, and alternatives before exercising judgment.

Accepts instructions and directions and strives to meet the goals and objectives of LCWSD. Employee shall offer suggestions and recommendations to encourage and improve cooperation between themselves and other employees.

Assists Sewer Grounds and Right-of-Way Maintenance Foreman with right-of-way and grounds maintenance as required. Maintenance includes, but is not limited to, mowing as required with LCWSD equipment, spraying weed killer as required, weed eating as necessary, and any other maintenance as it pertains to right-of-way and/or grounds.

Maintains proper maintenance and cleanliness of all LCWSD equipment and vehicles as they pertain to the Department.

Operates all necessary equipment for the purposes of performing the duties of these requirements.

Confers with representatives of other utilities to coordinate utility locates for the most effective and economic installation and/or repair activities.

Employee is required to be on after hour call which includes, but is not limited to, nights, weekends, and holidays as scheduled by Management.

Supervisory Responsibilities

This job has no supervisory responsibilities.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

High school diploma or general education degree (GED). One year related experience and/or training with equipment operation and maintenance as it relates to the Department is preferred.

Language Skills

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of LCWSD.

Mathematical Skills

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

Reasoning Ability

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Certificates, Licenses, Registrations

Employee must possess a valid Class A SC Driver's Commercial Driver's License with Tanker endorsement and a D Wastewater Collection License.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl and talk or hear. The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to wet and/or humid conditions; moving mechanical parts; outside weather conditions; extreme cold and extreme heat. The employee is occasionally exposed to fumes or airborne particles and vibration. The noise level in the work environment is usually moderate. Employee shall use and maintain the supplied personal protective equipment as required by LCWSD.

Compensation

Employee shall be compensated on an hourly, 40 hour work week pay scale with overtime available. Employee shall be paid bi-weekly (26 times a year).

Pay range is based on skills, education, experience, etc.

LCWSD's DRUG & ALCOHOL TESTING PROGRAM

The illegal use of drugs and the abuse of alcohol are problems that invade the workplace, endangering the health and safety of the abuser and those who work around them. Every employee and applicant should understand those dangers and be aware of the federal requirements and state guidelines concerning substance abuse in the workplace. LCWSD is committed to creating and maintaining a workplace free of substance abuse. To answer this problem, LCWSD has developed a policy in conformity with Department of Transportation (DOT) Drug and Alcohol Testing Program Regulation 49 CFR Part 40 and Federal Motor Carriers Safety Administration (FMCSA) Regulation 49 CFR Part 382, the South Carolina Worker's Compensation Premium Reduction Act and the equal protection, search and seizure, and due process provisions of the U.S. Constitution.

Drivers whose job duties require them to possess a valid Commercial Drivers License (CDL) and perform safety-sensitive functions regulated by a DOT Agency Regulations are subject to the DOT testing regulations. With regard to those employees covered by DOT regulations, federal regulations shall be considered as preempting any inconsistent state or local laws or regulations. The purpose of this policy is to establish programs designed to help prevent accidents and injuries resulting from the misuse of alcohol or use of controlled substances by drivers of commercial motor vehicles covered by this policy.

An employee whose conduct violates this substance abuse policy will be subject to discipline in conformity with applicable state or local laws and regulations, as well as any other applicable written agreements or guidelines, up to and including employment termination.

LCWSD believes that the benefits derived from the policy objectives outweigh the potential inconveniences to employees, and the District earnestly solicits the understanding and cooperation of all employees in implementing this policy.